

Township of Stone Mills' Code of Conduct for Building Officials

1.0 Introduction

The Township of Stone Mills maintains this Code of Conduct in accordance with the provisions on the Ontario *Building Code Act*. This Code applies to the appointed Chief Building Official and Inspectors, and reflects Stone Mills Building Department's commitment to the highest standards of professionalism, technical competence, skill, honesty, and integrity.

2.0 Purpose

The Code of Conduct for Building Officials (the "Code") is enacted in accordance with section 7.1 of the *Building Code Act*, 1992, as amended (the "Act"). The purpose of the Code is as follows:

- To promote appropriate standards of behaviour and enforcement actions by the Chief Building Official (the "CBO") and Inspectors in the exercise of a power or the performance of a duty under the Act or the building code;
- To prevent practices which may constitute an abuse of power, including unethical or illegal practices, by the CBO and Inspectors in the exercise of a power or the performance of a duty under the Act or the building code; and
- To promote appropriate standards of honesty and integrity in the exercise of a power or the performance of a duty under the Act or the building code by the CBO and Inspectors.

3.0 Standards of Conduct and Professionalism

The expected standards of behavior and performance of duties for the CBO and Inspectors are as follows:

1. Act in the public interest, particularly with regard to health, safety, fire protection, structural sufficiency, conservation and environmental integrity, and barrier-free accessibility.
2. Maintain their knowledge and understanding of the best current building practice, the building laws, and regulations relevant to their building certifying functions;
3. Maintain current accreditation to perform the functions assigned to them;
4. Apply the Act, the building code and all other relevant legislation without prejudice or influence.
5. Not act beyond their level of competence or outside their area of expertise in the capacity of performing their duties in accordance with the provisions of the *Building Code Act*.
4. Perform duties with due diligence, honesty and integrity.
5. Extend professional courtesy during the performance of their duties.

4.0 Guideline for Responding to Misconduct Allegations

The *Building Code Act* provides that the performance of the Chief Building Official and Inspectors will be measured against this code of conduct. In response to any allegation of a breach to this code, the CAO, in conjunction with Human Resources Staff, shall direct an investigation and where appropriate, recommend disciplinary action against the CBO or Inspector who fails to comply with this Code of Conduct.