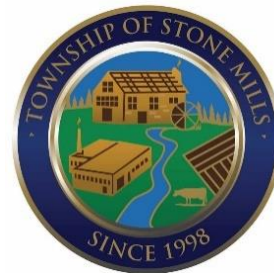


The Corporation of The Township of Stone Mills

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Tent Installation Guideline

Tents less Than 60 m² in area

- Please Refer to the attached Ontario Fire Regulations
- Building Permit is not Required

Tents between 61 m² and 225 m² in area

- Please Refer to the attached Ontario Fire Regulations
- Building Permit is Required
- Must maintain 3m to property lines and other structures
- Ground enclosed by tent must be clear of flammable material (grass cut short is acceptable)
- Access must be provided for firefighting (must be easily accessible by emergency personnel)
- The following documents are required at time permit application is submitted:
 - Permit Application
 - Authorization Form signed by the homeowner (if applicable)
 - Copy of flame resistance certification required – must state compliance with either **NFPA 701 or CAN/ULC-S109**
 - Site plan, which must indicate the setback from all property lines and other structures
- **The addition of bleachers or side walls automatically puts a tent into the greater than 225 m² category regardless of size**

Tents greater than 225m² in area

- Please Refer to the attached Ontario Fire Regulations
- All requirements for tents 61 m² – 225 m² apply as well as the following:
 - Professional Engineer must design the supporting framing structure and anchorage system
 - Sanitary facilities must be provided in compliance with the Ontario Building Code

Additional Information

- If more than one tent is used and they are placed within 3m of each other, the total area of all such tents, are considered as if they were only one tent
- Building permit application must be submitted at least 10 business days prior to erection

Ontario Fire Code (OFC) Requirements for Tents Larger than 30m²

Div B- 2.9.1.1. OFC	Tents shall be in conformance with the Ontario Building Code for: <ul style="list-style-type: none"> - Clearance from other structures - Clearance from flammable liquids - Size of exits - Provisions for firefighting
Div B- 2.9.2.1. OFC	Provide a Flameproof treatment certificate showing the tent is treated to CAN/ULC-S109, "Flame Tests of Flame-Resistant Fabrics and Films"
Div B- 2.9.3.1. OFC	Hay, straw, shavings or similar combustible materials other than that necessary for the daily feeding and care of animals shall not be permitted within a tent. Sawdust and wood shavings may be used if kept damp.
Div B- 2.9.3.2. OFC	Smoking or any open flames are not be permitted in a tent.
Div B- 2.9.3.3.(1)(b) OFC	A tent where there are more than 150 people where alcohol is being served (or 300 people where there is no alcohol) requires a fire alarm system. If there is no fire alarm system (that conforms to the OBC) a person shall be employed for firewatch duty.
Div B- 2.9.3.4.(1) OFC	A person employed for firewatch shall be familiar with all fire safety features, including the fire safety plan, the condition of exits and shall patrol the area (at intervals determined by the Stone Mills Fire Department) to ensure that the means of egress are kept clear and usable at all times.
Div B- 2.8.1.1.(1)(a) OFC	A fire safety plan shall be prepared and submitted to the Stone Mills Fire Department and approved by the Chief Fire Official prior to the event.
Div B- 2.8.2.4. OFC	A copy of the fire emergency procedures and other duties in the fire safety plan shall be given to all supervisory staff.
Div B- 2.8.2.5. OFC	At least one copy of the fire emergency procedures shall be posted where it can easily be seen and read by occupants.
Div B- 2.7.1.4. OFC	An occupant load will be determined by the Stone Mills Fire Department which will be required to be posted.
Div B- 6.2.6.4. OFC	Portable extinguishers for Class A fires shall be provided. (Contact the Stone Mills Fire Department for number and size required).
Div B- 2.5.1.2.(1)	Fire access routes (required under the OBC) shall not be obstructed by vehicles, gates, fences, building materials, vegetation, signs or any other form of obstruction.