



**Position Title:** Parks and Recreation/Public Works Labourers (up to 5)  
**Reports to:** Public Works & Recreation Supervisors  
**Category:** Full Time Summer Student Employment (May-August 2026)  
**Hourly Wage:** \$20.24 (plus 4% in lieu of vacation)  
**Updated:** February 2026

---

### **Position Summary:**

These positions are responsible for assisting with various duties that pertain to municipal properties, groundskeeping, sport field maintenance, road maintenance and construction projects etc. within the Township of Stone Mills.

### **Minimum Qualifications:**

- Must be enrolled in full-time post-secondary studies for the following school year with proof of enrollment;
- Ability to work in a fast-paced environment;
- Knowledge and sound understanding of the importance of workplace Health & Safety;
- Previous experience with lawn maintenance, groundskeeping and power equipment;
- Ability to work independently with limited supervision and as part of a team;
- Must be available to work flexible hours;
- A minimum Class G2 License.

### **Specific Skills, Abilities and Knowledge:**

- Ability to operate pick-up trucks;
- Ability to operate lawn mowers, string mowers, handheld tools and various other small mechanical equipment;
- Organizational and prioritization skills;
- Collaborative, team player;
- Ability to complete assigned tasks with little supervision;
- Ability to work effectively with Lead Hand and co-workers;
- Ability to take direction, orally and in writing
- Judgment required to ensure safe and effective work in a variety of conditions;
- Excellent oral and written communication skills with the ability to deal with the public, staff and outside groups and agencies.

## **Key Responsibilities and Duties:**

- General shop maintenance/cleaning;
- Maintenance and minor repair of equipment (oil change, grease, light bulbs, etc.);
- Ensure parks, open spaces, and outdoor amenities are safe, clean, and accessible;
- Responsible for turf maintenance, trimming and cutting grass etc.;
- Maintain sports fields; ball diamonds, soccer fields, parks etc.;
- Clean and maintain park furniture;
- Pick-up litter;
- Empty garbage/recycle bins;
- Cleaning Township buildings and assist with general laborer duties;
- Assisting in the set up for events and programs;
- Other duties as assigned.

## **Work Conditions**

- Physical ability to climb and walk-in rough conditions;
- Physically fit, with the ability to lift and work in outdoor settings;
- Outdoor work in all weather conditions;
- Require travel between municipal facilities.

## **Working Relationships**

Internal

- Daily interaction with Lead Hands, Managers and staff across all departments.

External

- Members of the public;
- Community groups and program participants.

## **All candidates must:**

- Be legally entitled to work in Canada;
- Provide a satisfactory Criminal Record Check (CPIC);
- Possess and maintain a minimum valid Class 'G2' driver's license and have access to reliable transportation.

## **Other Requirements**

- Must provide and wear CSA approved protective footwear;
- Dress code: Clothing must be appropriate for work being completed (pants, t-shirt);
- PPE: personal protective equipment and clothing will be used/worn. The Township will provide all required PPE.

Note: This job description reflects the general details considered necessary to describe the principal functions of the job identified and shall not be construed as a detailed description of all the work requirements that may be inherent in such classification.