

# ANNEX 01-2014: TOWNSHIP OF STONE MILLS FLOOD CONTROL RESPONSE PLAN

## 1. Aim:

The aim of this plan is to provide the procedures to be followed in the event of a flood emergency affecting residents in the Township of Stone Mills, and to define the roles and responsibilities of Township departments and supporting agencies during a flood emergency.

## 2. Authority and Custodian:

This plan is published as Annex 01-2014 to the *Township of Stone Mills Emergency Response Plan*, as authorized by By-law 2014-749; and the *Emergency Management and Civil Protection Act, R.S.O. 1990*. The custodian of this plan shall be the Township of Stone Mills Public Works Manager, who is responsible for the annual review, revision, and testing of the plan.

## 3. Flood Emergency – Definition:

A flood emergency is defined as an incident wherein the lives or property of the Township and residents of Stone Mills are threatened by the effects of flooding caused by:

- a) spring ice break-up
- b) severe weather
- c) infrastructure failure

## 4. Notification and Implementation:

This plan may be implemented in whole or in part, as required, by the Township Public Works Manager, or by the Township of Stone Mills Emergency Control Group with or without the declaration of an emergency by the Head of Stone Mills Council. This plan may be activated through notification of the Manager of Public Works by any participating response agency, or by a designated Stone Mills Emergency Control Group member.

Upon implementation, all participating agencies will respond in accordance with the procedures described within this plan.

It is intended that the Township of Stone Mills will provide educational opportunities to ratepayers that may be affected by flooding in an attempt to mitigate the impact of a flood.

In the event that properties are nearing or experiencing flooding activity, the Municipality will provide sand and bagging materials to be accessed (free of charge) and issue a call for volunteers( community, volunteer firefighters etc.) on behalf of the affected property owners.

## **5. Agency/Individual Roles and Responsibilities:**

### **Stone Mills Public Works**

- serve as lead agency
- provide incident commander, if required
- identify flood sensitive areas and vulnerable populations/infrastructure
- provide material( sand, bags etc) for flood control and dyking activities
- maintain inventory of flood control supplies at selected locations
- provide road closure signage and barricades
- Provide educational opportunities throughout the year to assist with mitigated flood damage to properties

### **Stone Mills Fire Department**

- assist in evacuations
- perform rescue operations
- provide pumping resources
- provide sandbagging services on a volunteer basis

### **Ontario Provincial Police Service**

- assist in evacuations and rescue operations
- provide security for perimeter and evacuation zones

### **Lennox and Addington County EMS**

- provide transportation assistance for special needs residents
- provide standby for rescue operations
- provide emergency medical services at shelters

### **Lennox and Addington County Social Services**

- designate and open shelter locations as required
- provide food and personal needs assistance to evacuees

### **KFL&A Public Health Department**

- monitor water quality in affected areas
- issue boil water advisories
- provide health amenities to evacuees

### **Emergency Management Ontario**

- provide advice, assistance, and liaison with the Provincial Emergency Operations Centre

### **Quinte Conservation Authority**

- provide stream flow monitoring and forecasting

### **Stone Mills Information Officer**

- develop and issue emergency evacuation information
- assist in distribution of boil water advisories
- develop public education strategies for vulnerable populations

### **Stone Mills Fire Prevention Officer**

- register and coordinate volunteer assistance

### **Hydro One, Bell Canada and other service providers**

- perform disconnect operations as required
- provide advice and assistance to Public Works Manager

## **6. Training and Supplies**

Each participating agency is responsible for defining and providing the training required by its own staff in performing its emergency roles at its own cost.

Each participating agency will maintain at all times an inventory of supplies as required to carry out their respective services. Procurement of additional supplies required during a flood emergency will be the responsibility of the Purchasing Agent of the Township of Stone Mills at the Township's expense. Sheltering costs will be the responsibility of the Lennox and Addington County Department of Social Services pursuant to independent agreements with supporting agencies.

Additional claims for costs and/or damages will be forwarded to the C.A.O./Clerk and/or the Treasurer of the Township of Stone Mills for consideration and resolution.

## **7. Recovery**

Recovery procedures will be implemented in accordance with an appropriate resolution as passed by Township Council. The C.A.O of the Township of Stone Mills or the Town Emergency Control Group (in declared emergencies) will

determine when the response phase has terminated and if recovery measures are required.